

Minnesota Sales Training, Inc.
SPEAKING ENGAGEMENT CONTRACT FOR
Larry Josephs www.mnsalestraining.com

Thank you for hiring **Larry Josephs** for your conference/meeting. I have outlined the terms of the engagement. Please feel free to let me know if you have any questions

1. **Larry Josephs** will speak on (date). Larry will travel to (location)
2. The presentation will consist of a (topic and length of time)
3. The speaking fee is **\$2,000.00/day**, together with the costs set forth below. The number of attendees will be controlled by you and the facility you reserve for Larry Josephs...you are free to send as many as you wish.
4. You agree to reimburse travel, hotel and meals. Please choose travel option:
____(Speaker) will handle their own travel arrangements
____Company/Association will book and pay for hotel room and will provide hotel confirmation number prior to the event
____Company/Association will purchase airline tickets and arrange and pay for hotel room and provide confirmation 30 days prior to the event.
5. The Deposit for the speaking fee of (**1/2 of speaking fee**) is due no later than (date)
.The deposit fee is non-refundable if you should cancel the conference for any reason.
6. If the workshop is re-scheduled, the **\$1000.00** deposit will be applied to the rescheduled date. The re-scheduled date would be subject to **Larry Josephs'** availability.
7. The check for the balance of the speaking fee and expenses should be made payable to **Minnesota Sales Training, Inc.**, and **issued to him on the day of his speech**. We will provide you with an expense report and back up documents for his travel expenses. Miscellaneous expenses to be reimbursed, within 30 days after the speaker's presentation.

Former Member



The National Speakers Association

Former Member

International Platform Association(IPA)

Member



8. Speaker does ___ does not___ give permission to record the voice, video or both for distribution by the client. Speaker retains all copyrights to speaker’s presentations. Permission to record may result in a higher speaking fee. (In the event you elect to record the program after this contract has been signed, you agree to provide the speaker with an Analog or digital recording of the event. Any resale of the recording is prohibited unless negotiated through this office.)

9. Speaker may sell or distribute promotional materials for products or services they have created.

10. Other considerations_____

11. If there is a dispute regarding the terms of this agreement, the parties agree to submit the matter to mediation, by a mediator selected by **Minnesota Sales Training, Inc.** If mediation fails to result in a satisfactory agreement, then both parties agree to binding arbitration and governed by Minnesota law.

12. Please issue the deposit check to: **Minnesota Sales Training, Inc**, 1670 South Robert St., West St. Paul, MN 55118-3918 (Tax ID **51-0544520**) or we can process via a credit card (VISA, MasterCard or American Express).

If this is acceptable to you, please sign and fax back to me at 651-457-2844.

We are looking forward to working with you and please feel free to call me if you have any questions.

Signature: Name and Title (Company)

Date:_____,2010

Larry Josepfs, Minnesota Sales Training, Inc.
1670 So. Robert St., West St. Paul, MN 55118-3918

Date:_____, 2010

Tel: 612-868-1171

